

Countdown to Congress Meeting - #7

University of Calgary – room SS-1339
May 4, 2016 – 12:00 MDT

Agenda

Welcome & Roll Call

Upcoming Deadlines

- **May 20:** Review your association's registration list
- **May 27:** Registration Desk opens
- **May 28:** Congress officially starts

Congress Updates:

- Reminder of key dates at Congress
- Registration Desk location & opening hours
- Signage & important locations

Discussion Topics:

- Review your association's registration list
- Catering & AV changes
- What to do when you arrive onsite at Congress
- Onsite tips and tricks

Wrap up - Question and answers

Please note that due to building security in the Dean's office, the access doors will lock promptly at 12:00. Therefore, we suggest that anyone attending the meeting in person arrive 10 minutes early.

Conference Teleconference Information:

Conference Dial-in Number: 1.866.261.6767

International Dial-in Number: 416.850.2050

Participant Code: 137106#